



JOB DESCRIPTION
HISTORIC DOWNTOWN COORDINATOR
LOS ANGELES CONSERVANCY

Position Summary

The Los Angeles Conservancy is seeking a talented, experienced individual with strong leadership skills to spearhead a major urban revitalization initiative in Los Angeles' Historic Downtown, focused on the Broadway Historic Theater and Commercial District.

Salary

Commensurate with experience

Desired Experience and Skills

- At least five years of experience working on urban revitalization projects, economic development, downtown revitalization, historic preservation, or urban planning projects, preferably in a complex urban environment;
- B.A. and/or graduate degree in urban planning, historic preservation, public policy, public administration, real estate development or related fields;
- Experience in or strong knowledge of City of Los Angeles government;
- Knowledge of and enthusiasm for historic preservation
- Strong "people skills" and political savvy, including an ability to work cooperatively with divergent stakeholders in an urban setting;
- Ability to work in a fast-paced environment, with strong team-work skills;
- Understanding of commercial real estate, development trends, and real estate finance a plus;
- Ability to speak Spanish a strong plus.

Description

The Los Angeles Conservancy, the largest local membership-based historic preservation organization in the nation, is a non-profit organization dedicated to the recognition, preservation, and revitalization of the architectural heritage of Los Angeles County. The Conservancy has a strong historic connection to downtown Los Angeles through its weekly Walking Tour program and "Last Remaining Seats" film series in the historic Broadway theaters.

Over the past several years, the Conservancy has dedicated concerted staff attention to foster downtown's revitalization through its "Broadway Initiative." The Historic Downtown Coordinator will oversee this continuing initiative and spearhead the Conservancy's broader revitalization work throughout the historic core of downtown. The Coordinator wears many hats, serving as a facilitator, advocate, legislative liaison, and marketing director for the ongoing revitalization of the Historic Downtown.

Duties

- Serve as a strong public advocate for the preservation and revitalization of historic resources within the Historic Downtown
- Be a one-stop point of contact and facilitator for developers and investors pursuing Historic Downtown projects, providing information and guidance on code issues, historic preservation, tax credits and financing
- Work to initiate and enhance programming in the Broadway theaters and on Broadway
- Serve as the Conservancy's key liaison to downtown stakeholder organizations
- Identify catalytic projects for Broadway and the Historic Downtown and create appropriate public and private financing tools to spur Historic Downtown revitalization
- Implement a legislative advocacy agenda for Broadway and the Historic Downtown, working with key City officials
- Facilitate physical improvements (e.g., streetscape improvements, private property enhancements, parking upgrades, etc.) within the district

As a key member of the Conservancy's preservation advocacy team, the Coordinator will also spend approximately 25% of the time pursuing select, strategic projects outside of the Historic Downtown. These additional projects will be proactive work that is part of the Conservancy's "Neighborhood Initiative," aimed at weaving historic preservation more fully into economic development and neighborhood revitalization efforts throughout the Los Angeles area, particularly in ethnically and economically diverse communities.

Please send resume to:

Ken Bernstein, Director of Preservation Issues

Los Angeles Conservancy

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